



## Welcome to Communication Sciences and Disorders!

Welcome to the Department of Communication Sciences and Disorders (CSD) at the University of Utah. The Department supports the mission and vision of University of Utah Health and the University of Utah by providing excellence in education, research, and clinical services related to the disciplines of Audiology and Speech-Language Pathology.

Our Department is an exciting place to learn and work. Our faculty members are nationally and internationally recognized scholars, who are advancing clinical and theoretical knowledge through their research in speech, language, and hearing. They are also strongly committed to providing outstanding educational training for our many undergraduate (BS) and graduate students (MS, AuD, PhD) concerning physical, behavioral, social, and other aspects of speech, language and hearing.

### CSD Mission Statement

The mission of the Department of Communication Sciences and Disorders is to prepare highly competent and caring Audiologists and Speech-Language Pathologists and to provide pre-professional undergraduate students with a strong background in the basic processes underlying speech, language, and hearing. As a preeminent research and teaching department with national and global reach, we are committed to providing an academic environment in which the highest standards of scholarship and clinical service are practiced.

### CSD Goals

1. To advance knowledge through innovative basic and clinical research and scholarship,
2. To provide outstanding pre-professional training in speech and hearing science,
3. To train competent and caring speech-language pathologists, audiologists, educators, and research scientists,
4. To provide compassionate, comprehensive, state-of-the-art clinical services to the community, and

To raise awareness of the professions of audiology and speech-language pathology and to recruit exceptional students to our programs.

## Table of Contents

Welcome to CSD .....	2
Table of Contents .....	2
Contact Information .....	5
Administrative Staff.....	5
Faculty & Leadership Contacts.....	6
Important Deadlines.....	7
Departmental Deadlines.....	7
College Deadlines .....	7
University Deadlines.....	7
Program Requirements.....	8
Graduate Programs in Department.....	8
Admission Requirements & Procedures .....	10
Transfer Credits .....	10
International Students .....	11
Program Coursework .....	12
Language Requirements.....	13
Mandatory Exams .....	14
Supervisory Committee Formation.....	14
Chair.....	14
Committee Selection .....	14
Meetings.....	14
Thesis/Dissertation/Project .....	15

Academic Requirements and Policies.....	16
Minimum GPA.....	16
Continuous Registration.....	16
Leave of Absence.....	17
Family Medical Leave .....	17
Time Limit to Degree.....	19
Dismissal Policies & Procedures .....	19
Financial Support.....	21
Teaching Assistant Responsibilities & Policies.....	21
Research Assistant Responsibilities & Policies .....	21
Graduate Assistant/Graduate Fellows Responsibilities & Policies .....	21
Tuition Waivers .....	21
Student Health Insurance .....	22
Student & Faculty Code.....	24
Informal Dispute Resolution.....	23
Formal Dispute Resolution .....	24
Safety Resources.....	25
Occupational Safety.....	27
Student Access to Physical Resources .....	27
Student Awards.....	29
Student Resources.....	30
University Resources .....	31
Departmental Listings.....	32

## Contact Information

### Administrative Staff



**Sharon Benavides, Administrative Manager**

[Sharon.benavides@hsc.utah.edu](mailto:Sharon.benavides@hsc.utah.edu)

**801.581.6726**

Office: BEHS, room 1201

---



**Leigh Ann Benevides, Graduate Program Assistant**

[LeighAnn.benevides@utah.edu](mailto:LeighAnn.benevides@utah.edu)

801.585.0427

Office: BEHS room 1201

---



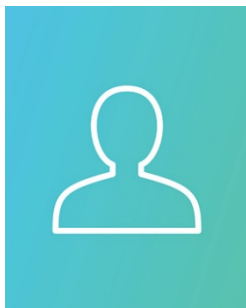
**Kristine Wells, Clinic Administrator**

[Kristine.wells@hsc.utah.edu](mailto:Kristine.wells@hsc.utah.edu)

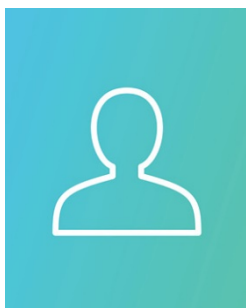
801.581.3506

Office: Speech, Language, and Hearing Clinic

## Faculty & Leadership Contacts

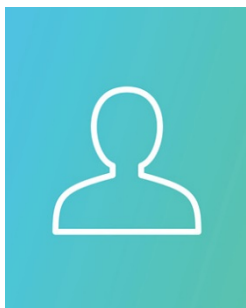


**Robert Kraemer, CCC-SLP, Ph.D., Associate Professor**  
**SLP Graduate Program Director**  
[Robert.kraemer@hsc.utah.edu](mailto:Robert.kraemer@hsc.utah.edu)  
801.587.9200  
Office: BEHS, room 1205



---

**Pamela Mathy, CCC-SLP, Ph.D., Professor**  
**Director, Clinical Education**  
**Director, Speech, Language, and Hearing Clinic**  
[Pamela.Mathy@hsc.utah.edu](mailto:Pamela.Mathy@hsc.utah.edu)  
801.585.0512  
Office: Speech, Language, and Hearing Clinic, 417 Wakara Way, Room 1131



**Michael Blomgren, CCC-SLP, Ph.D., ASHA-F, Professor, Department Chair**  
[Michael.blomgren@hsc.utah.edu](mailto:Michael.blomgren@hsc.utah.edu)  
801.585.6152  
Office: BEHS, room 1203

## Important Deadlines

### Departmental Deadlines

The annual admissions application deadline for the Master's in SLP is midnight, MST, January 15.

Apply here: [https://app.applyyourself.com/AYApplicantLogin/fl\\_ApplicantLogin.asp?id=utahgrad](https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantLogin.asp?id=utahgrad)

### University Deadlines

Academic calendar deadlines

- <https://registrar.utah.edu/academic-calendars>

International Teaching Program deadlines

- <https://gradschool.utah.edu/ita/important-dates-and-deadlines>

Thesis Office manuscript submission deadlines

- <https://gradschool.utah.edu/thesis/calendar>

University Fellowship deadlines, including Teaching Assistantship & Research Assistantship deadlines

- <https://gradschool.utah.edu/tbp/graduate-fellowship-opportunities>

Graduation deadlines

- <https://registrar.utah.edu/graduation>

## Program Requirements

### Graduate Programs in Communication Sciences and Disorders

The department of Communication Sciences and Disorders offers undergraduate and advanced degrees options in Audiology, Speech and Hearing Science, and Speech-Language Pathology.

Link to our programs: <https://health.utah.edu/communication-sciences-disorders/degrees>

### Expected Learning Outcomes

**The undergraduate major in Speech & Hearing Science is a pre-professional degree for Speech-Language Pathology and/or Audiology.**

Learning Outcomes:

1. Demonstrate an in-depth knowledge of the basics of human communication including phonetics, anatomy and physiology of speech and hearing, language development, hearing science, and speech science.
2. Demonstrate knowledge in the basics of speech, language, and hearing disorder assessment and treatment.
3. Demonstrate knowledge in the basics of research methods, clinical methods, and psychometrics with respect to communication sciences and disorders.

**This department offers both the Master of Science (MS) and Master of Arts (MA) degrees in Speech-Language Pathology. The MA degree requires standard proficiency in one approved foreign language. The MS degree does not have foreign-language competency requirements. The graduate program in Speech-Language Pathology is an intensive program, normally involving a minimum of 5 semesters (one year, nine months) of study and full-time clinical practicum training. A total of 55 credit hours are required, of which 36 are didactic and 19 are clinical experiences. For additional information, see the Graduate Information section of the University Catalog.**

Learning Outcomes include the development and demonstration of knowledge and clinical skills application in the following areas:

1. Speech sound production, to encompass articulation, motor planning and execution, phonology, and accent modification
2. Fluency and fluency disorders
3. Voice and resonance, including respiration and phonation
4. Receptive and expressive language, including phonology, morphology, syntax, semantics, pragmatics (language use and social aspects of communication), prelinguistic communication, paralinguistic communication (e.g., gestures, signs, body language), and literacy in speaking, listening, reading, and writing
5. Hearing, including the impact on speech and language
6. Swallowing/feeding, including (a) structure and function of orofacial myology and (b) oral, pharyngeal, laryngeal, pulmonary, esophageal, gastrointestinal, and related functions across the life span
7. Cognitive aspects of communication, including attention, memory, sequencing, problem solving, and executive functioning
8. Social aspects of communication (e.g., behavioral and social skills affecting communication)
9. Augmentative and alternative communication modalities
10. Oral and written or other forms of communication sufficient for entry into professional practice
11. Prevention, evaluation, and intervention of communication disorders and swallowing disorders
12. Interaction and personal qualities, including counseling, collaboration, ethical practice, and professional behavior
13. Communicate effectively, recognizing the needs, values, preferred mode of communication, and cultural/linguistic background of the individual(s) receiving services, family, caregivers, and relevant others

14. Manage the care of individuals receiving services to ensure an interprofessional, team-based collaborative practice
15. Delivery of services to culturally and linguistically diverse populations
16. Application of the principles of evidence-based practice
17. Self-evaluation of effectiveness of practice

### Admission Requirements & Procedures

1. Please upload your transcripts to the online application. They must be legible and have the school's name on them. **COPIES OF UNOFFICIAL TRANSCRIPTS ARE ACCEPTABLE** for the application process. Official transcripts will be requested upon admittance into the program.
2. GRE scores: Send your GRE scores to the institution code 4853 for the University of Utah.
3. See the attached for the suggested format for the Statement of Purpose:  
<https://health.utah.edu/sites/g/files/zrelqx131/files/files/migration/image/statement-of-purpose.pdf>
4. Provide a 2-5-page original writing sample. The writing sample can be an academic paper; however, it must be a clean copy and your own work, it cannot be a group project report. Clinical reports are not acceptable.
5. Three letters of recommendation, preferably from CSD faculty. Note: Current University of Utah students must complete the Permission to Release Education Record can be found here:  
<https://health.utah.edu/sites/g/files/zrelqx131/files/media/documents/2020/education-record-information-release-form.pdf> for each U of U faculty member for letters of recommendation. Please allow ample time for the faculty member to assist you with this part of the application process.

### Transfer Credits

Graduate credit may be transferred from other regionally-accredited institutions. Credits transferred from another institution may be used for only one degree. Up to six semester hours of transfer credit may be applied toward fulfillment of graduate degree requirements if they are of high letter grade (B or higher; 'credit only' grades are unacceptable), are recommended by the student's supervisory committee, and were taken within four years of semester of admission to the University of Utah for master's students and within seven years of semester of admission to the University of Utah for doctoral students.

### Graduate Transfer Credit Authorization

## International Students

*Communication Sciences and Disorders values the global community we enjoy, and we welcome students from all countries. We recognize that there are unique advantages and challenges to being an international student, especially as you adjust to your studies alongside a new country and new culture. We encourage all our international students to make use of the resources available to them and to seek involvement in departmental, campus, and civic communities.*

Admissions for International Graduate Students: <https://admissions.utah.edu/international-graduate/>

ITA Training: International Teaching Assistants are a vital part of the teaching mission at the University of Utah. These multilingual students are a valued part of our campus community, bringing the best and the brightest from over two dozen countries and as many different disciplines. Since 1993, ITA training and evaluation has prepared and supported these ITAs, thereby maximizing their positive effect on the university community and ensuring they have the best experience possible in their graduate programs.

Graduate School policy requires all graduate students who are non-native speakers of North American English to be cleared by the ITA Program in order to be eligible for benefits awarded to Teaching Assistants. The two requirements, ITAP Spoken English Proficiency and ITA Training, are designed to prepare students for their TA roles, which consist primarily of running lab and discussion sections, grading, and holding office hours. Spoken English classes, ITA Seminars, and classroom observations help ITAs refine their skills. <https://gradschool.utah.edu/ita/>

## Program Coursework

Course Code	Course Title	Credits
<b>Fall: 1<sup>st</sup> Year</b>		
CSD 6210	Articulation & Phonology	3
CSD 6330	Dev. Lang. Dis. In Young Children	3
CSD 7350	Aphasia	3
CSD 7010	L & L Dis. in School-Age Children	3
CSD 6710	Clinic Practicum	1
	<b>Total Semester Credits</b>	<b>13</b>
<b>Spring: 1<sup>st</sup> Year</b>		
CSD 6220	Voice Disorders	3
CSD 6230	Fluency Disorders	2
CSD 6340	Autism Spectrum Disorders	2
CSD 7930	Scientific Inquiry in SLP	3
CSD 6710	Clinic Practicum	3
CSD 6970	<i>Thesis - Optional</i>	3
	<b>Total Semester Credits</b>	<b>13</b>
<b>Summer: 1<sup>st</sup> Year</b>		
CSD 6410	Cross-Cultural Competency Using Interpreters	2
CSD 6830	Counseling in CSD	1
CSD 6800	Summer Seminar Series	1
CSD 7410	Cognitive-Comm Disorders	3
CSD 7700	Advanced Clinic Practicum	3
CSD 6970	<i>Thesis - Optional</i>	
	<b>Total Semester Credits</b>	<b>9</b>
<b>Fall: 2<sup>nd</sup> year</b>		
CSD 6400	AAC	2
CSD 7250	Motor Speech Disorders	3
CSD 7430	Cleft Palate & Craniofacial Dis	2
CSD 7700	Advanced Clinic Practicum	1
CSD 7831	Swallowing Disorders/ Med Mngt Issues	3
CSD 6970	<i>Thesis - Optional</i>	

	<b>Total Semester Credits</b>	<b>11</b>
<b>Spring: 2nd year</b>		
CSD 6720	Audiology Clinic Practicum	2
CSD 7710	Externship	7
CSD 6970	<i>Thesis - Optional</i>	
	<b>Total Semester Credits</b>	<b>9</b>
<b>Summer: 2nd year</b>		
CSD 7710	Externship Continued (do not register)	Credit
	<b>Total Required Graduate Credit Hours</b>	<b>55</b>

## Language Requirements

Candidates for the MA degree must be certified by the Department of Languages and Literature as having demonstrated “standard proficiency” in at least one foreign language. However, departments may establish additional language requirements for the MA degree. There is no University-wide-foreign-language requirement for the MS degree, but departments may establish their own language requirement. The major department determines the foreign language in which each candidate is required to demonstrate competence. The Language Verification form for certification is available in the Department of Languages and Literature. Departments may require “standard proficiency” or “advanced proficiency” in language competence in one or more foreign languages for graduate degrees. The Department of Communication Sciences and Disorders requires a “standard proficiency” of a language to fulfill the requirements for the MA degree.

Standard proficiency assumes a reading-comprehension level expected of a student who has completed one year of college foreign-language instruction or the equivalent.

Students may verify standard proficiency in one of the following ways:

1. Complete a second-semester language course (1020), or the equivalent at another institution, with at least a B grade (3.0). Submit a grade report or transcript to the Department of Languages and Literature, 1400 Language and Communication Building, for verification. Courses must have been taken not more than six years prior to the date of application for language verification.
2. Pass the MLA (Modern Language Assessment) for French, German, Italian, Russian, or Spanish in the Testing Center with a score indicating standard proficiency. Testing for most other common languages is available through Brigham Young

University. Students interested in taking the MLA should first contact the Department of Languages and Literature for instructions and authorization.

3. Pass a foreign language examination designed by the major department in consultation with the Department of Languages and Literature.

## Mandatory Exams and Milestones

A final comprehensive exam covering the breadth and integration of material in the field is required prior to graduation. The examination is written and taken at the student's convenience during the final semester in the graduate program. The graduate advising committee, program director, or chair can approve passing of the exam in the student's Program of Study.

## Supervisory Committee Formation

The department chair or director of the SLP graduate program, depending on departmental policy, appoints the chair and committee members. The supervisory committee is usually formed in the first semester of graduate work. Master's supervisory committees consist of three faculty members in the student's major department. All University of Utah faculty members including regular, research, clinical, emeritus, visiting, auxiliary, and adjunct are eligible to serve as supervisory committee members. The faculty member must hold an academic or professional doctorate, the terminal degree in the relevant field, and/or must have demonstrated competence to do research and scholarly or artistic work in the members upon approval of the dean of The Graduate School (a vita for the proposed committee members should accompany the request). Committee chairs must be selected from regular faculty. Immediate family members are not eligible to serve on a student's supervisory committee.

## Required Meetings

Committee Chairs are required to meet with their advisees during orientation week and upon any request by the student.

## Supervisory Committee Roles

The supervisory committee is responsible for approving the student's academic program, preparing and judging the qualifying examinations subject to departmental policy, approving the thesis or dissertation subject, reading and approving the thesis or dissertation, and administering and judging the final oral examination (thesis or dissertation defense). The chair of the supervisory committee directs the student's research and writing of the thesis or dissertation. The final oral examination may be chaired by any

member of the supervisory committee consistent with departmental policy. If a graduate student's preliminary work is deficient, the supervisory committee may require supplementary undergraduate courses for which no graduate credit is granted. Decisions concerning program requirements, examinations, and the thesis or dissertation are made by majority vote of the supervisory committee.

## Town Hall Meetings

Fall semester Town Hall meetings are held in late October or early November by each graduate program director and open to all graduate students. Minutes are taken and shared with faculty and students.

## Thesis Project

The thesis must represent from 6 to 10 credit hours of the work completed for the degree. The master's thesis is expected to be available to other scholars and to the general public. It is the responsibility of all master's candidates to arrange for the publication of their theses.

The University accepts two alternatives for complying with the publication requirements:

1. The entire thesis is submitted to UMI Dissertation Publishing, ProQuest Information and Learning.
2. The abstract only is published if the entire thesis has been previously published and distributed, exclusive of vanity publishing. The thesis candidate may elect to submit the entire previously published work for publication with UMI Dissertation Publishing, ProQuest Information and Learning.

## Thesis and Dissertation Editor

*Mailing Address:*

201 S. President's Circle, Room 302

Salt Lake City, UT 84112

*Phone:* 801.581.8893 or 801.581.5076

*URL:* <http://www.gradschool.utah.edu/thesis/>

## Applying for Graduation

Reminder to apply for graduation the semester prior to expected finish. This can be done online:  
<https://registrar.utah.edu/handbook/graduategraduation.php>

## Academic Requirements and Policies

### Minimum GPA

Graduate School Language: <https://gradschool.utah.edu/graduate-catalog/degree-requirements>

*The candidate is required to maintain a 3.0 or higher GPA in course work listed on the Program of Study for master's and doctorate degrees. A grade below C- is not accepted by the University toward a graduate degree. Departments may have additional grade restrictions that must be maintained. These restrictions will be explained in the department's handbook.*

### Continuous Registration

<https://gradschool.utah.edu/graduate-catalog/registration>

*All graduate students must be registered for at least one course from the time of formal admission through completion of all requirements for the degree they are seeking, unless granted an official leave of absence. Students not on campus and not using University facilities are not expected to register for summer term. Students must, however, be registered during summer term if they are taking examinations or defending theses/dissertations. If students do not comply with this continuous registration policy and do not obtain an official leave of absence, they will be automatically discontinued from graduate study. In this case, students will be required to reapply for admission to the University through Graduate Admissions upon approval of the home department. Students should be registered for graduate level courses (5000-6000 level for masters; 6000-7000 level for doctoral) until they have completed all requirements for the degree including the defense of the project, thesis, or dissertation.*

## Leave of Absence

<https://gradschool.utah.edu/graduate-catalog/registration>:

*Students who wish to discontinue their studies for one or more semesters (other than summer term) must complete a [Request for Leave of Absence Form](#). The form must be approved and signed by the supervisory committee chair and department chair and then forwarded to the Registrar's Office for processing.*

*Requests for leaves of absence may be granted for up to one year for circumstances related to:*

- *a serious health condition of the student or family member,*
- *parental leave to care for a newborn or newly adopted child,*
- *a call to serve in military service, or*
- *other compelling reasons that the student's department believes is in the best interests of both the student and the University.*

*The form requesting a leave of absence for a current semester must be completed and received in The Office of the Registrar by the last day of classes of that semester. Leaves of absence are not granted retroactively. Students must officially withdraw from classes in any semester for which a leave is granted; failure to formally withdraw results in the reporting of E or EU grades for all classes. For more information about official withdrawal, see [Grading Policies](#) in the Undergraduate Information section of this catalog.*

*The period during which a leave of absence is granted does not count toward the period allowed to complete the degree. Leaves are granted for a maximum of one year at a time, and may be renewed by submitting a new form to The Office of the Registrar. The leave of absence is void if a student registers for classes in a semester for which a leave was granted.]]*

## Family & Medical Leave

Medical Leave policies: <https://gradschool.utah.edu/directors-of-graduate-studies/program-and-departmental-graduate-handbooks>:

College of Health Parental Leave Accommodation Policy [https://gradschool.utah.edu/wp-content/uploads/2015/02/CoH-Grad-Student-Parental-Leave-Policy-4\\_20\\_16.pdf](https://gradschool.utah.edu/wp-content/uploads/2015/02/CoH-Grad-Student-Parental-Leave-Policy-4_20_16.pdf)

*University policy prohibits discrimination against sex/gender which includes pregnant and parenting students and employees. State and federal laws, including Title IX of the Education Act, also prohibit discrimination based upon sex, including pregnancy and pregnancy-related conditions. If you believe you have been subject to discrimination, including having been denied an accommodation for a pregnancy or pregnancy-related condition, please discuss this with the Director of Graduate Studies and/or the Deputy Title IX Coordinator for your college. You may file a complaint with the OEO/AA. <https://oeo.utah.edu/>*

## Changing Committee Chair & Committee Members

When faculty leave the institution or when students seek a new research environment, guidelines for making changes to a student's committee are needed. The department will appoint a committee which will review the student's progress and make recommendations for their path to graduation or termination from the program.

## Time Limit to Degree

Graduate School policy for Master's Degrees (<https://gradschool.utah.edu/graduate-catalog/degree-requirements>) :

*All work for the master's degree must be completed within four consecutive calendar years. On recommendation of the student's supervisory committee, the dean of The Graduate School can modify or waive this requirement. If the student exceeds the time limit and is not granted a modification or waiver, the department has the option to discontinue the student. Students whose studies have been interrupted for long periods of time and who have been granted extended time to complete their degrees may be required to complete additional courses, to pass examinations, or otherwise to demonstrate that they are current in their field.*

*Graduate School language for extension petitions. A petition for an extension of a Graduate student career beyond the established time limits will consist of a formal letter of request to the Graduate Dean. The letter will demonstrate that the student is in good standing. Good standing requires that the student has a satisfactory GPA for graduation, formed a supervisory committee, that a program of study has been completed and approved by the faculty and directors of graduate studies/department chair, and that they have taken all required preliminary exams and thesis proposal exams required by the department. These must be fully updated in Grad Tracking. The letter must demonstrate a firm commitment by the department, research supervisor, and the student to complete the agreement, including any commitments for financial support, and must provide a demonstration that the proposed path to graduation is feasible. The letter will be accompanied by a written completion plan that is signed by the student, the research supervisor, and the director of graduate studies or department chair.*

*The completion plan lays out specific milestones leading to completion, and dates for the completion of the milestones. The milestones must include formal evaluation meetings with the supervisory committee at least once per semester (if a thesis defense does not occur*

*within the semester). Failure to complete the milestones by the specified deadline may result in the dismissal from the program (the supervisory committee would review such a situation and make a recommendation). The petition may request either a one-semester or two-semester extension. Further extensions will be considered for single semester extensions only, and any such request must provide a written update and a revised completion plan with updated milestones, dates, and signatures.*

Formal letters of petition should be sent to [dean@gradschool.utah.edu](mailto:dean@gradschool.utah.edu)

## Dismissal Policies & Procedures

### Dismissal from the Program

Dismissal from the clinical graduate programs in CSD will be effective beginning the semester immediately following the occurrence of any one of the following:

1. An overall GPA of less than 3.0 for two consecutive semesters.
2. Three grades of C+ or lower in any academic or clinic courses.
3. An overall grade of D or F in any academic or clinical course and either:
  - a) A grade of C+ or lower earned in any other class, or
  - b) An overall GPA or less than 3.0.
4. A clinical practicum (e.g., CSD 6710, 6820, 7700) grade of C+ or lower for two semesters
5. Failure to complete any applicable remediation plans.

#### Notes:

1. Retaking a course to improve the grade will not change the Dismissal Policy.
2. The Graduate School requires that students maintain an overall GPA of 3.0 in order to graduate. A cumulative GPA below 3.0 will place a student on probation with the Graduate School.
3. A grade below C- is not accepted for credit toward a graduate degree.

## Course Remediation Policy

The Council for Clinical Certification (CFCC)/ASHA <https://www.asha.org/certification/2020-slpa-certification-standards/> outline “standards for clinical certification.” These standards describe *Knowledge and Skills Outcomes* that must be demonstrated/achieved and verified by graduate programs as part of the process of obtaining Certification of Clinical Competence (CCC). Graduate Program Directors cannot approve that a student acquired the knowledge and skills being met until a student demonstrates competency in each standard.

In order to fulfill requirements for the ASHA CCC, Knowledge and Skills are tracked and maintained for each graduate student (MS, MA, and AuD). ASHA guidelines dictate the knowledge and skills that each Communication Sciences and Disorders program expects students to master by the time of their graduation. Assessments are conducted each semester to determine if students have demonstrated adequate progress relative to these guidelines. In addition to receiving an overall course grade for a class, students are also evaluated by the course instructor for specific knowledge and skills. If a student's knowledge and skills in a particular area are lacking, the student will be required to undertake remediation activities to demonstrate that they have achieved competency.

If a student receives a grade of C+ or lower in an academic, they must remediate that portion failed or the entire class (depending upon the discretion of the instructor) to demonstrate required Knowledge and Skills have been acquired. Completion of these remediation activities does not result in changes to a student's overall grade in an academic or clinic course. Only one opportunity for course remediation is allowed. If a student fails to remediate a course they will be required to retake the course (with a grade of B- or better) to demonstrate the acquisition of required Knowledge and Skills. If a student receives a single grade of D+ or lower as an overall course grade in any academic or clinical course, he or she will be required to repeat that course and obtain a grade of B or higher. The student may not begin his/her externship until the problem course is repeated successfully. The student must complete the remediation by the end of the following semester.

If a student receives a grade of C+ or lower for a clinic course they are placed on “Clinic Probation” by the department. For students on Clinic Probation, the Clinic Director in collaboration with the assigned Clinical Faculty develop a plan to remediate relevant deficiencies. This plan must be carried out in the semester immediately following the semester the student was placed on probation. The remediation plan is developed to provide targeted training, support and guidance to help the student improve clinical skills to the expected level by the end of the probation period. To satisfactorily complete the remediation plan, the student must obtain a grade of B or higher in the subsequent clinic practicum and meet all requirements of the remediation contract/plan that were established. The student will not be able to begin externships until the remediation plan is completed satisfactorily.

## Financial Support

### Teaching Assistant Responsibilities & Policies

Graduate School Tuition Benefits and relevant deadlines can be found here: <https://gradschool.utah.edu/tbp/tuition-benefit-program-guidelines>

### Research Assistant Responsibilities & Policies

<https://gradschool.utah.edu/tbp/tuition-benefit-program-guidelines>

### Graduate Assistant/Graduate Fellows Responsibilities & Policies

<https://gradschool.utah.edu/tbp/tuition-benefit-program-guidelines>

### Tuition Waivers

<https://gradschool.utah.edu/tbp/tuition-benefit-program-guidelines>.

## Differential Tuition in Graduate Programs

A tuition surcharge is levied on students in the following graduate programs: clinical dietetic, **communication sciences and disorders**, medicine, occupational therapy, pharmacy, and physical therapy. A total of approximately 1000 students will pay the surcharge for clinical programs. The surcharge is administered on a flat-rate basis to resident and non-resident students alike. The additional tuition charge will qualify for Federal Student Loan programs. In addition, program directors have expressed an intention to use a portion of the revenue for financial aid. The University has adequate room within Title 53 provisions to make tuition waivers available.

## Student Health Insurance

<https://gradschool.utah.edu/tbp/insurance-information>.

## Residency

<https://gradschool.utah.edu/tbp/tuition-benefits-qa>:

*To maintain TBP eligibility, all domestic nonresident students must apply for Utah residency upon completion of 40 graduate level semester credit hours at the University of Utah. Go to [www.admissions.utah.edu](http://www.admissions.utah.edu) for details on how to qualify and how to apply for residency reclassifications.*

## Financial Resources

Personal Money Management Center

- <https://personal-money-management.utah.edu>

Pivot

- <https://osp.utah.edu/news/pivot.php>

Feed-U Pantry

- <https://union.utah.edu/resources-spaces/feed-u-pantry/hours-about-us>

## Student & Faculty Code

### Code of Conduct

Student Code can be found here: <https://www.jinaweb.org/about-jina-cee/code-conduct-and-diversity>.

The Graduate School has developed a Code of Conduct meant to guide the behavior of faculty, staff, students, and visitors to the University that describes broad expectations for behavior and campus atmosphere. You are encouraged to share this Code of Conduct with your students, faculty, and staff, and to make visitors who will interact with your graduate programs aware of it as well. Departments may choose to have all who operate on campus sign this Code of Conduct (or a similar departmental Code) as an affirmation of their commitment to maintaining an appropriate campus environment.

Please note: This version of the Code of Conduct has yet to be ratified by the Graduate Council. Updates to the Code, if any, will be posted to you as they become available.

*Graduate School Code of Conduct. The Graduate School is committed to fostering excellence in our community of scholars and leaders. We recognize that diverse and inclusive teams are most likely to produce creative and impactful scholarship and are eager to ensure that each member of our academic community is respected and valued for their unique contributions. This Code of Conduct upholds the Graduate School's commitment to conduct graduate and postdoctoral education according to the highest ethical and professional standard in compliance with all applicable University, state, and federal regulations.*

*The Graduate School is committed to providing a safe, harassment-free and discrimination-free environment for everyone. Harassment includes offensive comments or denigrating jokes related to nationality, gender, sexual orientation, disability, age, physical appearance, body size, race, religion, or veteran's status, sexual images in public spaces, deliberate intimidation, stalking, following, harassing photography or recording, inappropriate physical contact, unwelcome sexual attention, and harassment through social media.*

*All University faculty, staff, and students are expected to comply with the applicable anti-harassment, anti-discrimination, and scientific and professional ethics laws and policies in effect at the University of Utah and at the institutions where they may be visiting.*

*Members of the University of Utah community who wish to report a violation of this Code of Conduct are encouraged to speak to or contact the appropriate administrator or Dean, including the Department Chair or Director of Graduate Studies of their academic program, the Dean of the Graduate School (David Kieda) and/or Associate/Assistant Deans of the Graduate School (Katie Ullman, Amy Barrios, Araceli Frias), or the University's Title IX coordinator (Sherrie Hayashi).*

*Visitors, including participants at any University or Graduate School sponsored events, are expected to comply with these same standards, as well as to policies at their place of employment. In addition to any applicable reporting requirements at their home site, visitors are encouraged to report violations here as above. ]]*

## **Informal Dispute Resolution**

Students should be encouraged to go to the departmental DoGS for conflict resolution, if appropriate. Students are also welcome to make an appointment with one of the Graduate School deans to voice complaints or concerns (can be requested through [info@gradschool.utah.edu](mailto:info@gradschool.utah.edu) or by calling 801.585.5529).

This section may also want to mention the University Ombudsman's Office, which provides dispute resolution, resources, and the potential for mediation. More information: <https://academic-affairs.utah.edu/office-for-faculty/facultyombudsman>.

Some departments also have their own Ombudsman or Ombuds Committee, which can also be listed in this section.]]

## Formal Dispute Resolution

Policy 6-400 covers the process of Academic Appeal: <https://regulations.utah.edu/academics/6-400.php>

## Title IX

Contact information for the Title IX Coordinator for the University is found here: <https://oeo.utah.edu/contact-us>  
Information on Title IX can be found here: <https://sexualassault.utah.edu/reporting/title-ix-on-campus-reporting>

## Student Safety

*Your safety is our top priority. In an emergency, dial 911 or seek a nearby emergency phone (throughout campus). Report any crimes or suspicious people to 801-585-COPS; this number will get you to a dispatch officer at the University of Utah Department of Public Safety (DPS; [dps.utah.edu](https://dps.utah.edu)). If at any time, you would like to be escorted by a security officer to or from areas on campus, DPS will help — just give a call.*

*The University of Utah seeks to provide a safe and healthy experience for students, employees, and others who make use of campus facilities. In support for this goal, the University has established confidential resources and support services to assist students who may have been affected by harassment, abusive relationships, or sexual misconduct. A detailed listing of University Resources for campus safety can be found at <https://registrar.utah.edu/handbook/campussafety.php>*

*Your well-being is key to your personal safety. If you are in crisis, call 801-587-3000; help is close. The university has additional excellent resources to promote emotional and physical wellness, including the Counseling Center (<https://counselingcenter.utah.edu>), the Wellness Center (<https://wellness.utah.edu>), and the Women's Resource Center (<https://womenscenter.utah.edu>). Counselors and advocates in these centers can help guide you to other resources to address a range of issues, including substance abuse and addiction.*

## Safety Resources

University Police: <https://dps.utah.edu>

Phone: 911 or 801.585.2677

*Emergency services*

Crisis Line (24/7): <https://healthcare.utah.edu/uni/programs/crisis-diversion.php>

Phone: 801.587.300

*For crisis intervention, emotional support, and mental health needs*

Suicide Prevention Hotline – Utah: <http://www.suicide.org/hotlines/utah-suicide-hotlines.html>

Crisis Prevention – SafeUT Smartphone App: <https://www.uofuhealth.org/safeut>

*Free 24/7 access to counselors for crisis prevention and emotional support*

University Counseling Center: <https://counselingcenter.utah.edu>

Room 246, Student Services Building (SSB)

Phone: 801.581.6826

Sexual Assault Victim Advocacy: <https://advocate.wellness.utah.edu>

Room 328, Student Services Building (SSB)

Phone: 801.581.7779

Student Health Center: <https://studenthealth.utah.edu/services>

Madsen Health Center, 555 Foothill Drive

Phone: 801.581.6431

Women's Resource Center: <https://womenscenter.utah.edu>

Room 411, Olpin Union Building

The Office of the Dean of Students: <http://deanofstudents.utah.edu>

Room 270, Olpin Union Building

## Research Policies & Training

### RATS Courses

The University provides Research Administration Training Series on a variety of research subjects which may be interesting or important to your students. Information about RATS courses can be found here: <https://fbs.admin.utah.edu/training/training-rats>

### IRB

The IRB is charged with the review of all research projects that involve humans to ensure they comply with local, state, and federal laws, as well as the high ethical standards set forth in University policy. If your students are working with human subjects in their research, they should be familiar with and compliant to IRB rules. More information here: <https://irb.utah.edu>

### Export Controls

<https://osp.utah.edu/policies/export-controls.php> , which you may use: *There are a number of United States export laws that directly affect University research, specifically they include:*

- ***The Export Administration Regulations (EAR)*** controlled by the Department of Commerce,
- ***The International Traffic in Arms Regulations (ITAR)*** managed by the State Department
- *The sanction regulations governing the transfer of assets governed by the U.S. Department of Treasury through its **Office of Foreign Assets Control (OFAC)**.*

*If research involves technological, biological, and chemical and military-related technologies, the government may exert control and supervision of the research and require the University to obtain a license or find and record an exception to the law before allowing foreign nationals to participate in the research, before partnering with a foreign company, or before sharing research results in any manner (including by publication or presentation at conferences) with persons who are not U.S. citizens or permanent resident aliens. Licenses are not easily obtained and require careful preparation and an inordinate amount of lead-time.*

## Occupational Safety

Office of Environmental Health & Safety on the U's campus clearly lists their policies and procedures. More information can be found here: <https://oehs.utah.edu>

## Research Misconduct

Official University language for this subject can be found here: <https://research.utah.edu/integrity>

## Intellectual Property Policies

Information can be found at <https://tvc.utah.edu/inventor-resources/inventors-guide>

## Student Access to Physical Resources

### University ID Card

University card information: <https://ucard.utah.edu>

### TRAX Pass

UTA University pass: <https://commuterservices.utah.edu/mass-transit>

TRAX Schedules & Maps: <https://www.rideuta.com/Rider-Tools/Schedules-and-Maps>

## Wireless Connections

Onboard to Utah wireless: [https://onboard.utah.edu/enroll/uofu/prod\\_3/process](https://onboard.utah.edu/enroll/uofu/prod_3/process)

## Software

Grammarly Access: <https://gradschool.utah.edu/grammarly>

New Student Guide to Digital Resources: [https://it.utah.edu/help/it\\_guides/new\\_student\\_guide.php](https://it.utah.edu/help/it_guides/new_student_guide.php)

## Hardware

University Bookstore: <https://www.campusstore.utah.edu/utah/home>

Surplus & Salvage: <https://fbs.admin.utah.edu/surplus/>

## Paychecks & Direct Deposit

HR Paycheck Information: <https://www.hr.utah.edu/payroll/paycheck.php>

## Housing

Graduate Student Housing Resources & Options: <https://housingoptions.utah.edu/graduate-housing/>

## Meals & Food

Utah Meal Plans: <https://housing.utah.edu/dining>

## Arts & Entertainment

Arts Pass: <https://www.finearts.utah.edu/arts-pass>

## Student Awards

### Department-Specific Awards

### College/University Fellowships and Awards

A list of the graduate school awards can be found at <http://gradschool.utah.edu/tpb>. You can also check Union Scholarships/Awards, as many of these are applicable to graduate students. <https://union.utah.edu/union-scholarships>

## External Fellowship & Award Opportunities

A list of external fellowships is available at <https://gradschool.utah.edu/tbp/external-opportunities>, and students also have access to Pivot, a new tool for finding foundation funding. <https://osp.utah.edu/news/pivot.php>

## Student Travel Assistance

The Graduate Student Travel Assistance Award (GSTAA) and the Early Career Professional Development Program (ECPDP). More information on these awards is here: <https://gradschool.utah.edu/current-students/graduate-student-travel-assistance-award>

## Student Resources

### Events

Event & Workshop Calendar: <https://gradschool.utah.edu/events-calendar>

Events & Workshops Description: <https://gradschool.utah.edu/upcoming-events>

### Administrative & Records

Graduate Records Office: <https://gradschool.utah.edu/graduate-catalog/graduate-records-office>

Electronic Graduate Record File: <https://gradschool.utah.edu/current-students/electronic-graduate-record-file-tutorial>

### Awards & Fellowships

Graduate Fellowship Opportunities: <https://gradschool.utah.edu/tbp/graduate-fellowship-opportunities>

Graduate Student Travel Assistance Award: <https://gradschool.utah.edu/current-students/graduate-student-travel-assistance-award>

Early Career Professional Development Program: <https://gradschool.utah.edu/current-students/graduate-student-travel-assistance-award>

Thesis & Dissertation Awards: <https://gradschool.utah.edu/current-students/awards>

### Advocacy

Graduate School Diversity Office: <https://gradschool.utah.edu/diversity>

Graduate School Dean: [dean@gradschool.utah.edu](mailto:dean@gradschool.utah.edu)

## Training & Workshop Programs

International Teaching Assistant Program (ITAP): <https://gradschool.utah.edu/ita>

Three Minute Thesis Training & Competition: <https://gradschool.utah.edu/3MT>

Past Workshops & Trainings: <https://gradschool.utah.edu/resource-library/workshops-videos>

Research Communication: <https://gradschool.utah.edu/science-communication>

## Writing & Manuscript Editing

Thesis Office: <https://gradschool.utah.edu/thesis>

Grammarly: <https://gradschool.utah.edu/grammarly>

## University Resources

### Graduate Writing Center & Graduate Student Reading Room

More information: <https://writingcenter.utah.edu/grad-student-services.php>. The Graduate Writing Center is located in the Marriott Library in the Graduate Student Reading Room. To access the Reading Room, students must fill out a Graduate Resources Access Form, found at <https://lib.utah.edu/services/education/gradstudents.php>. Tutoring for Graduate Writing is also available. Students can sign up for this service at <https://writingcenter.utah.edu/graduate-services/e-tutoring.php>

### University Libraries

The Marriott Library has events and programs specifically for graduate students. Check <https://lib.utah.edu/services/education/gradstudents.php> for schedules and more information.

### Professional Development

Career & Professional Development Center Graduate Student Career Coaching: <https://utah.craniumcafe.com/group/graduate-student-career-coaching>

Graduate Student Teaching Training from Center for Teaching & Learning Excellence: [https://ctle.utah.edu/events/ctle\\_events.php](https://ctle.utah.edu/events/ctle_events.php)

Higher Education Teaching Specialist Program: <https://ctle.utah.edu/hets>

### Student Health, Wellness, & Recreation

Student Health Center: <https://studenthealth.utah.edu>

University Counseling Center (including Mindfulness Center): <https://counselingcenter.utah.edu>

Center for Student Wellness: <https://wellness.utah.edu>  
Campus Recreation Services: <https://campusrec.utah.edu>

### Leadership & Dispute Resources

Dean of Students Office: <https://deanofstudents.utah.edu>  
Faculty Ombudsman: <https://academic-affairs.utah.edu/office-for-faculty/facultyombudsman>  
Graduate School: <https://gradschool.utah.edu/contact-us>

### Support Groups & Services

Center for Disability & Access: <https://disability.utah.edu>  
Office of Equal Opportunity, Affirmative Action, and Title IX: <https://oeo.utah.edu>  
Office for Equity & Diversity: <https://diversity.utah.edu>  
International Student & Scholar Services: <https://ic.utah.edu>  
LGBT Resource Center: <https://lgbt.utah.edu>  
Veteran's Support Center: <https://veteranscenter.utah.edu>  
Women's Resource Center: <https://womenscenter.utah.edu>

## Departmental Listings

### Faculty and Staff

#### **Audiology Faculty:**

- Samantha Gustafsson, Ph.D, CCC-A, Assistant Professor
- Sarah Hargus Ferguson, Ph.D., CCC-A, Associate Professor
- Skyler Jennings, Au.D., Ph.D., CCC-A, Assistant Professor
- Anne Lobdell, M.S., CCC-A, Assistant Professor (Clinical)
- Mary E. Lytle, Au.D., CCC-A, Assistant Professor (Clinical)
- Susan Naidu, Ph.D. CCC-A, Professor (Clinical), Assistant Chair, Director, Au.D. Program

#### **Speech-Language Faculty:**

- Andrea Ash, Ph.D. Assistant Professor (Research)
- Michael Blomgren, Ph.D. CCC-SLP, Professor and Department Chair

- Rosalea Cameron, M.S., MClSc, CCC-SLP, Assistant Professor (Lecturer)
- Mark Cantor, M.S., CCC-SLP, Assistant Professor (Clinical)
- Kathy Chapman, Ph.D. CCC-SLP, Professor, Director of Graduate Studies
- Laurie Fue, M.S., CCC-SLP, Assistant Professor (Clinical)
- Kimberly Hales, CCC-SLP, Assistant Professor (Clinical)
- Robert Kraemer, Ph.D., CCC-SLP, Associate Professor (Clinical), Director, SLP Graduate Program
- Julia Lidgard, M.S., CCC-SLP, Associate Professor (Clinical)
- Stacy Shumway Manwaring, Ph.D., CCC-SLP, Assistant Professor
- Pamela Mathy, Ph.D., CCC-SLP Professor (Clinical), Director, Speech-Language- Hearing Clinic
- Shannon Mauszycki, Ph.D., CCC-SLP, Assistant Professor (Clinical)
- Brett Myers, Ph.D., CCC-SLP, Assistant Professor (Clinical)
- Sean Redmond, Ph.D., CCC-SLP, Professor
- Nelson Roy, Ph.D. CCC-SLP, Professor
- Hilary Silberman, M.S., CCC-SLP, Assistant Professor (Clinical)
- Julie Wambaugh, Ph.D. CCC-SLP, Professor

**Professional Staff:**

- Sharon Benavides, Administrative Manager
- Leigh Ann Benevides, Academic Coordinator
- Aria Larson, Outpatient Support Specialist
- Kristine Wells, Clinic Administrator