PROGRAM SUMMARY
Campus Recreation Services at the University of Utah provides sport, leisure, outdoor adventures, fitness, recreation, leadership, life training, and community building. The department offers a variety of programs, services, and facilities which are housed in the new Student Life Center.

TITLE
Outdoor Adventures Graduate Assistant of Trips and Operations

RESPONSIBILITIES
The Outdoor Adventures (OA) Graduate Assistant of Trips and Operations reports to the OA Managers and is instrumental in the daily operation and delivery of adventure based trips/programs, freshmen orientation programs, and the rental program.

- Assist OA Managers and student staff with the creation and management of all trips, clinics, and programs.
- Assist OA Managers with recruiting, interviewing, hiring, training, scheduling, monitoring and evaluating volunteer trip leaders and OA rental shop staff.
- Assist in management and supervision of the rental shop.
- Assist with the development, creation, and implementation of the freshmen orientation programs.
- Plan, organize, and facilitate outdoor adventure-based trainings for volunteer trip leaders.
- Track, monitor, and enforce all documentation required with trips and certifications.
- Ensure safety and responsibility of the trips program.
- Interact with federal land management agencies as necessary for permitting purposes.

REQUIRED QUALIFICATIONS
- Admittance into the University of Utah Park, Recreation & Tourism Master’s Degree Program (http://health.utah.edu/health-kinesiology-recreation/recreation/degrees/masters/).
- Current Wilderness First Responder or greater.

DESIRED QUALIFICATIONS
- Certification, competency, and/or training in several of the following activity areas: rock climbing, ice climbing, backcountry skiing, winter travel, whitewater rafting, canyoneering, backpacking, paddle sports, and others.
- Experience working in collegiate/university outdoor programming.

APPOINTMENT
- Position runs for the academic year for two years based on successful evaluation and academic standing starting Mid-August 2017.
- Opportunity to work May – August 2017 with freshmen orientation programs and the rental shop on an hourly appointment.
- Opportunity to continue during summer academic session.
COMPENSATION

- Monthly stipend of approximately $1,100.
- Tuition waiver.
- University health benefits.

APPLICATION PROCESS

1. Apply to the Park, Recreation & Tourism Department
2. Submit to Rob Jones:
   a. Cover Letter
   b. Resume
   c. Outdoor Pursuits/Trip Log (History of Personal, Academic, Guiding, Trip Leading)
   d. List of three professional references

- Application Closing Date: Friday, December 2nd

CONTACT

Rob Jones
University of Utah Outdoor Adventures
Outdoor Adventures Graduate Assistant
Email: rjones@crs.utah.edu
W: 801-581-8516
C: 801-231-9628